



Construction Volunteers

Choose from these days and times:

A. Saturday from 8:30 a.m. – 3:30 p.m.

- We welcome all volunteers with any level of skill or experience.
- To register, call or email Habitat's Director of Volunteer Services in advance. **No drop ins.**
- On the day you are scheduled to volunteer, meet at the KVHH warehouse, 1718 Fulford (corner of Fulford and Reed). Please be there no later than 8:15 a.m..

Directions to Warehouse: Turn east off Portage Road onto Reed Street and travel five blocks to Fulford. Our warehouse is the blue building on the northwest corner of Fulford and Reed.

B. Tuesdays, Wednesdays and Thursdays from 8:30 a.m. – 3:30 p.m.

- Weekday shifts typically involve more skilled tasks but no level of skill or experience is required.
- To volunteer for a weekday shift, please contact Tim, at **269-344-2443, ext. 206** or tsmolenski@habitatkalamazoo.org
- On the day you are scheduled to volunteer, call the KVHH warehouse at 269-553-1860 to determine where the crew will be working. Proceed to the site as directed.

Important information:

1. Every volunteer must submit a completed **Waiver and Release Form and Background Check Approval form, prior** to the day you volunteer.
2. **Volunteers must provide their own transportation to and from work sites.**
3. All construction volunteers must be **at least 16 years old** and accompanied by an adult if under 18. Anyone under 18 will not be permitted to use power tools.
4. All tools and equipment you will need will be provided. Feel free to bring your own hand tools (tape measure, hammer, utility knife, etc), but make sure you **label everything**.
5. Wear clothing that you won't mind getting dirty. Dress in layers for weather variations over the course of the day. Wear hard soled shoes or boots if you have them. **All shoes must be closed-toe.**
6. We take two breaks during the day. Lunch is from noon – 1 pm. Please bring your own lunch.
7. If you are volunteering with us to fulfill a community service requirement, you must make arrangements with Habitat's Volunteer Coordinator in advance. It is your responsibility to keep track of your hours. **Make sure you have someone sign your sheet on the day you volunteer.**

Tips While on Site

For Your Comfort:

- Dress for the weather: wear layers in case the weather changes or to move between inside and outside work.
- Bring drinking water and stay hydrated.

- Sunscreen protects your skin all year around.

For Your Safety:

- **Please tell us if you any allergies, asthma or special needs.**
- If something looks dangerous, it probably is.
- Look up, look down, and look all around.
- Ask if you have doubts about doing anything.
- Don't leave tools where they can fall.
- Don't stand under other workers where something could fall on you.
- Don't throw things out a window or off a roof without ensuring the area below is clear.
- Wear your hard hat if there is work overhead.
- Watch out for building materials and rough ground to avoid tripping.
- Never set a board down with the nails sticking out – always take them out.
- Stay clear of others when you are carrying materials.
- Don't overload a roof or scaffolding.
- Don't use a power tool unless you know how.
- Don't walk on unsupported scaffolding.
- Make sure ladders are firmly anchored at the base.
- Don't put together makeshift ladders or platforms.
- Wear safety glasses at all times.
- Wear eye and ear protection when working with power tools.
- Wear closed shoes with sturdy soles.
- Long pants protect your legs.
- Gloves protect your hands.

Volunteer Coordinator Contact Information:

Kalamazoo Valley Habitat for Humanity
1126 Gull Road Kalamazoo MI 49048-1726

Phone: (269) 344-2443, ext. 206

Email: tsmolenski@habitatkalamazoo.org